



Housekeeper Skills and Qualifications

Knowledge of and experience in cleaning and sanitizing rooms to varying levels to meet requirements. Willingness to Learn new cleaning methods and how to use various pieces of equipment. Ability to adapt to different situations and change work processes to accommodate customer needs. Ability to take constructive criticism after job assessments. Ability to lift up to 40lbs. Attention to detail is a must. Have good listening/communication skills, making sure to meet the needs of our customers for cleanliness and sanitation standards. Good customer service skills, organizational skills, reliability, integrity and honesty, high energy levels.

Housekeeper Job Duties

- Cleaning and sanitizing toilets, showers/bathtubs, shower curtains countertops, sinks, stoves, refrigerators and microwaves
- Make beds and changing linens
- Clean window sills
- Vacuum carpeted floors
- Sweep hard floors and porches
- Sort, wash, load, and unload laundry and restock shelves
- Use cleaning equipment such as vacuums, mops, and other cleaning tools
- Keep bathrooms stocked with clean linens, toiletries, and other supplies
- Clean mirrors and other glass surfaces on desks
- Empty trash receptacles and dispose of waste
- Wipe/dust blinds
- Dusting furniture and fixtures
- Tidy up rooms
- Report any necessary repairs or replacements
- Any other assigned task designated by the Director of Housekeeping

Please send your resume to ben@iheartlakeview.org.